



Riverside County  
Regional Park & Open-Space  
Trails Committee Meeting



Wednesday, October 23, 2019, 1:30 p.m.

**Green River Golf Club  
5215 Green River Rd.,  
Corona, CA 92880**

Park District  
Headquarters  
4600 Crestmore Road  
Jurupa Valley, CA 92509  
951/955-5117

## MINUTES

### TRAILS COMMITTEE MEETING

**1.0 Call to Order**

The meeting was called to order at 1:40 pm by Vice Chair Reid.

**2.0 Pledge of Allegiance to the Flag** – The Pledge of Allegiance was led by Committee Member Jolliffe.

**3.0 Roll Call: Committee Members Present:** Anderson (I), Chair Jolliffe (II), Reid (III); **Absent:** None;  
**Staff Present:** Gettis, Ullon.

**4.0 Approval of Minutes – Action**

Approval of minutes of the May 1, 2019 meeting.

*Approved. (M/S/C Jolliffe/Reid)*

**5.0 Special Recognition** – Rick Croy, former Trails Committee Chair, Fifth District.

**6.0 Public Comments Related to Trails Committee** – None

**7.0 Old Business** –

**7.1 CIP/Trails – Informational**

**Analia Gomez, Senior Planner**

Bureau Chief Erin Gettis delivered her report on behalf of Analia Gomez.

**7.2 Community and Regional Trail Coordination – Informational**

**Windstone Ranch Maintenance Corporation (“Association”) Trails  
Improvements/Maintenance – Action**

**Job Code: 2019-3**

**Analia Gomez, Senior Planner**

Bureau Chief Erin Gettis delivered her report on behalf of Analia Gomez.

Motion that the committee:

1. Approve the Windstone Ranch Maintenance Corporation to provide maintenance and improvements to the equestrian trail, currently holding an easement by Riverside Regional Park and Open Space district, as follows:
  - a. Install a gate at the entrances to the trail.
  - b. Temporarily place netting, stanchions and signage at entry points to the trail regarding the closure.

2. Direct staff to review and approve final design of the gate in accordance with District policy and procedures. The closure is specifically linked to the shortest construction period possible, as required to complete construction and is reviewed and accepted by Parks staff.  
*Approved, (M/S/C Reid/Anderson)*

**8.0 New Business –**

**8.1 Trails/Adopt-a-Trail Upcoming Events and Activities – Informational**

**Brian Ullon, Volunteer Services Coordinator**

Staff member Brian Ullon delivered his report.

**8.2 E-Bike Policy Development – Informational**

**Parks staff will update the Trails Committee members on the status of the draft policy proposal guidelines**

Bureau Chief Erin Gettis delivered a report that RivCoParks will be adding E-bike policy to Ordinance 328.

**8.3 Election of Chair of the Trails Committee for 2019/20**

Vice Chair Reid recommended no vote at this time due to Trails Committee sunset clause effective December 2019.

**8.4 Election of Vice-Chair of the Trails Committee for 2019/20**

Vice Chair Reid recommended no vote at this time due to Trails Committee sunset clause effective December 2019.

**8.5 Trails Committee Update – Informational**

Bureau Chief Erin Gettis delivered her report on the status of the committee. The Trails Committee has fulfilled its purpose and will sunset in December of 2019. No future meetings will occur. The District Advisory Commission meetings will continue to have an agenda item regarding RivCoParks trails. Bureau Chief Erin Gettis presented certificates of appreciation to each of the Trails Committee members on behalf of the District.

**9.0 Tentative Future Agenda Items**

N/A

**10.0 Committee Members Report – Informational**

Individual Committee Member reports attached.

**11.0 Next Meeting – Informational**

N/A

**12.0 Adjourn to Santa Ana River Trail, Chino Hills State Park Segment.**

Meeting adjourned at 2:28 p.m. to meet at the Santa Ana River Trail – Chino Hills Segment.

**WORKSHOP TO VISIT SANTA ANA RIVER TRAIL -- CHINO HILLS STATE PARK SEGMENT**

**1.0 Workshop/Study Session –**

**1.1 Santa Ana River Trail, Chino Hills State Park Segment – Informational**

Bureau Chief Erin Gettis gave a tour of the Chino Hills Santa Ana River Trail completed project.

**2.0 Adjournment**

Meeting adjourned at 3:40 pm.



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**Kyla Brown, Assistant Director  
Secretary to the Trails Committee**